



State of Arizona
Department of Education

Tom Horne
Superintendent of
Public Instruction

August 28, 2008

Dear Superintendents/ Charter Administrators:

RE: NCLB Update 09-01

Welcome back to the start of another school year! As with the beginning of any year, new initiatives and adjustments to procedures are being implemented. For FY09 there are 2 significant items that will impact your federal programs. Please review this announcement and look for further information in the weeks to come.

Changes to the NCLB Consolidated Application

1. **Substantially approvable applications must be submitted no later than September 2nd.**
The 34 CFR § 76.708 states that the ADE may not authorize an applicant to obligate funds until an application in substantially approvable form is submitted. In order for LEAs to incur expenditures from the beginning of the school year, the September 2nd deadline must be met. Please contact your assigned program specialist or Sherry Barclay at Sheralyn.Barclay@azed.gov for assistance. (See also item 4 below.)
2. **Changes to Title I – D – Funds for Neglected and Delinquent (N or D) programs are now two separate allocations.** Please direct questions about N or D programs to Barbara Presler at Barbara.presler@azed.gov.
 - i. Funds for services to neglected students are included in your Title I allocation, based on the count of students submitted by each LEA from October 2007. These funds can be calculated by multiplying the formula count times the PPA as listed under the SES amount on your award letter and should be entered in the set aside page of your Title I grant under neglected or delinquent programs.
 - ii. Funds for services for delinquent students are a formula allocation and are listed under the Title I – D line of your award letter. Funded LEAs include those that reported at least 9 students in the count from October 2007. In order to apply for these funds, LEAs with awards should complete the Title I – D section of the Consolidated Application and the accompanying Excel spreadsheet.
3. **Class size reduction (CSR) spreadsheet** – LEAs applying to expend Title II-A funds for CSR must complete the accompanying Excel spreadsheet.
4. **Impact of late release of school and LEA improvement determinations** - LEAs will need to make prudent decisions about the required set asides for school and LEA improvement professional development and public school choice and supplemental educational services when meeting the September 2nd deadline. It is *recommended* LEAs that are uncertain about whether its schools or the LEA will be identified for improvement *for the first time* or have schools that may *move into the year 2 designation* (where SES is required) submit applications that contain the appropriate set asides. Amended applications can be submitted later to reallocate set a side dollars that are no longer required by school improvement status. Please remember that these are **required expenditures. If the LEA chooses not to include them before final determinations are made, an amendment will be required to reallocate funds to support public school choice, supplemental educational services, and professional development.**

ALEAT - Arizona LEA Tracker– is a technology project for all LEAs. The ALEAT is a dual function system for LEAs to comply with NCLB monitoring and planning requirements and state mandates regarding ELL programs.

1. **NCLB Six-Cycle Monitoring** documents will be submitted in electronic format in ALEAT. Except in specific situations, no hard copy documents will be required. LEAs will remain in their currently assigned cycles.
2. **NCLB LEA Consolidated Plan Update #2 and LEA Improvement Plans** will be submitted through ALEAT. The Plan section will allow both the LEA and the ADE to “track” the progress of implementation of strategies and action steps for each of the NCLB goals.
3. **Annual submission of assurances and ELL program documents** will also be submitted through ALEAT. This includes the Constitutionally Protected Prayer Certification that will be **due October 1st**.
4. The target date for launching this application is early **September**. Access to this system will be through the Common Logon. All district superintendents and charter administrators will be given default access. Other staff who need to enter, review, or approve submissions must be authorized by the superintendent/administrator.
5. LEAs identified for improvement will receive an introduction to the system as part of the Fall Process Forums. All other LEAs will be notified of training opportunities that will follow.

If you have any questions about this update, please contact me at nancy.konitzer@azed.gov.

Sincerely



Nancy Konitzer
Deputy Associate Superintendent
Title I and NCLB Consolidated Activities